

# LICENSING SUB-COMMITTEE PERSONAL HEARING

### **AGENDA**

11.00 am Monday Council Chamber - 25 March 2019 Town Hall

Members 3: Quorum 2

**COUNCILLORS:** 

Philippa Crowder (Chairman) Sally Miller Nisha Patel

> For information about the meeting please contact: Taiwo Adeoye - 01708 433079 taiwo.adeoye@onesource.co.uk

## Protocol for members of the public wishing to report on meetings of the London Borough of Havering

Members of the public are entitled to report on meetings of Council, Committees and Cabinet, except in circumstances where the public have been excluded as permitted by law.

### Reporting means:-

- filming, photographing or making an audio recording of the proceedings of the meeting;
- using any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or
- reporting or providing commentary on proceedings at a meeting, orally or in writing, so that the report or commentary is available as the meeting takes place or later if the person is not present.

Anyone present at a meeting as it takes place is not permitted to carry out an oral commentary or report. This is to prevent the business of the meeting being disrupted.

Anyone attending a meeting is asked to advise Democratic Services staff on 01708 433076 that they wish to report on the meeting and how they wish to do so. This is to enable employees to guide anyone choosing to report on proceedings to an appropriate place from which to be able to report effectively.

Members of the public are asked to remain seated throughout the meeting as standing up and walking around could distract from the business in hand.

#### DECLARING INTERESTS FLOWCHART - QUESTIONS TO ASK YOURSELF What matters are being discussed? D Does the business relate to or is it likely to affect a disclosable pecuniary interest. These will include the Р interests of a spouse or civil partner (and co-habitees): • any employment, office, trade, profession or vocation that they carry on for profit or gain; · any sponsorship that they receive including contributions to their expenses as a councillor; or the councillor's election expenses from a Trade Union; any land licence or tenancy they have in Havering any current contracts leases or tenancies between the Council and them: • any current contracts leases or tenancies between the Council and any organisation with land in Havering in they are a partner, a paid Director, or have a relevant interest in its shares and securities; any organisation which has land or a place of business in Havering and in which they have a relevant interest in its shares or its securities. Declare Interest and Leave YES Might a decision in relation to that business be reasonably be regarded as affecting (to a greater extent than Е the majority of other Council Tax payers, ratepayers or inhabitants of ward affected by the decision) R Your well-being or financial position; or s The well-being or financial position of: 0 o A member of your family or any person with whom you have a close association; or N · Any person or body who employs or has appointed such persons, any firm in which they are Α a partner, or any company of which they are directors; L - Any person or body in whom such persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000; N o Any body of which you are a member or in a position of general control or management and to which you are appointed or nominated by your Authority; or т Е o Any body exercising functions of a public nature, directed to charitable purposes or whose R principal includes the influence of public opinion or policy (including any political party or trade union) of which you are a Ε member or in a position of general control or management? s Ε s You must disclose the existence and nature of your personal interests Ε C U Would a member of the public, with You can participate in the N knowledge of the relevant facts meeting and vote (or reasonably regard your personal remain in the room if not a interest to be so significant that it is NO member of the meeting) Α likely to prejudice your R E s Does the matter affect your financial position or the financial position of any person or body through whom you have a personal interest? N Does the matter relate to an approval, consent, licence, permission or registration that affects you or any person or body with which you have a personal interest? Т NO Does the matter not fall within one of the exempt categories of decisions? E R Ε Ε s s т Speak to Monitoring Officer in advance of the meeting to avoid allegations of corruption or bias

### **AGENDA ITEMS**

### 1 APOLOGIES FOR ABSENCE AND ANNOUNCEMENT OF SUBSTITUTE MEMBERS

(if any) - receive

#### 2 DISCLOSURE OF INTERESTS

Members are invited to disclose any interest in any of the items on the agenda at this point of the meeting.

Members may still disclose any interest in an item at any time prior to the consideration of the matter.

### 3 CHAIRMAN'S ANNOUNCEMENT

The Chairman will announce details of the arrangements in case of fire or other events that might require the meeting room or building's evacuation.

### 4 REPORT OF THE CLERK (Pages 1 - 4)

Procedure for hearing – Licencing Act 2003

### 5 EXCLUSION OF THE PUBLIC

To consider whether the public should now be excluded from the remainder of the meeting on the grounds that it is likely that, in view of the nature of the business to be transacted or the nature of the proceedings, if members of the public were present during those items there would be disclosure to them of exempt information within the meaning of paragraph 1 of Schedule 12A to the Local Government Act 1972; and, if it is decided to exclude the public on those grounds, the Committee to resolve accordingly on the motion of the Chairman.

### 6 APPLICATION FOR A PERSONAL LICENCE (Pages 5 - 20)

This application is made under section 117 of the Licensing Act 2003.

Andrew Beesley
Head of Democratic Services